



## Job Opportunity Environmental Educator/Biologist

**Hours:** 35 hrs per week

**Full-time, 1-year** contract with potential for renewal

**Starting Salary Range \$42k to \$45k**

**Application deadline:** May 20, 2022

We will be reviewing applications and conducting interviews on a rolling basis; candidates are encouraged to apply early. Please note, we thank all applicants for their interest in this position but will only be following up with candidates invited for an interview.

### The River Institute background

The River Institute non-profit, charitable organization that undertakes research, education, and community outreach to protect and conserve the St. Lawrence River and other freshwater ecosystems. We offer a great team environment and an energetic staff. In 2019, the River Institute was awarded the **national award for excellence** in science education programming by the Natural Sciences and Research Council of Canada.

We are presently seeking a dynamic and enthusiastic individual to serve in the role of **Environmental Educator/Biologist**. The employee will work as part of the River Institute's Education team and coordinate and delivery Environmental Education program for the River Institute.

### General duties:

The main duties of the Environmental Educator/Biologist position will be to undertake planning, coordination and delivery of environmental education workshops, outreach events, camps and to provide support for environmental research and monitoring projects. The candidate is expected to develop and maintain a high level of knowledge about the science and natural history of the St. Lawrence River ecosystem, and further a personal understanding of its relationship to Indigenous Peoples and Traditional Knowledge.

### Specific duties:

- Organize and deliver environmental education workshops, Jr. Scientist Camp, and outreach events in English and French,
- Develop and create new education materials including but not limited to lesson plans, workshops and social media posts,
- Assist with marketing and promotion of education workshops,
- Assist with the preparation of funding proposals and requests,
- Train and advise co-op students and summer employees as needed,
- Perform field work, including equipment installation and assembly, sample collection, and field assessments,
- Implement good laboratory practices and handle hazardous chemicals following WHMIS guidelines,

- Maintain necessary paperwork for data collection and data entry,
- Develop and maintain detailed knowledge of organizational policies,
- Advise supervisor of situations requiring attention, and
- Perform other related duties as directed.

**Qualifications and Expectations:**

- College diploma or university degree in biological, environmental science or education (science)
- Experience delivering education workshops and outreach events to diverse audiences.
- Strong communication and writing skills in English and French. Bilingualism (FR/EN) is a must.
- Ability to work efficiently as part of a team and to collaborate with other departments and organizations.
- Organization, adaptability and creativity skills to lead various events and projects and to develop new educational content.
- Computer literacy skills, including knowledge of software for word processing, spreadsheets, Microsoft Teams, Canva, video editing and statistical analysis.
- A valid driver's licence is required.
- Biological identification skills are an asset (e.g., fish, birds, trees, invertebrates, plants, etc.).
- The successful candidate will be expected to maintain First Aid and CPR certification and provide a Vulnerable Security Check.

**Wage and Employment Conditions:**

This is a full-time contract position (35 hrs./week), with an anticipated start date of May 20, 2022, and a starting salary range from \$42,000 per year to \$45,000 depending on experience.

**Reporting to:** Reports to Program Leader – Education and Education Coordinator.

Updated May 5, 2022