



Job Posting

Environmental Educator / Biologist (2 positions)

Location: Cornwall, Ontario

Full-time contract (35hrs per week)

The River Institute has an immediate opening for an Bilingual Environmental Educator / Biologist. Reporting to the Education Program Leader, the successful candidate will be responsible for developing and delivering environmental education programs for people of all ages.

General duties:

The main duties of the Environmental Educator/Biologist position will be to undertake planning, coordination and delivery of Environmental Education programs, and to provide support for environmental research and monitoring projects. The candidate is expected to develop and maintain a high level of knowledge about natural history of the St. Lawrence River ecosystem.

Specific duties:

- a) Support the Education Program Leader and Education Program Coordinator in the planning, coordination and delivery of environmental education programs in English and French,
- b) Train and advise co-op students and summer employees as needed,
- c) Develop and maintain detailed knowledge of organizational policies,
- d) Assist with preparation of funding proposals and promotion of programs,
- e) Perform field work, including equipment installation and assembly, sample collection, and field assessments,
- f) Maintain necessary paperwork for data collection and data entry,
- g) Undertake analyses in the lab and the field with appropriate quality controls, and prepare reports and other related documentation,
- h) Maintain technical equipment,
- i) Implement good laboratory practices and handle hazardous chemicals following WHMIS guidelines,
- j) Advise supervisor of situations requiring attention, and
- k) Perform other related duties as directed.

Qualifications and Expectations:

The ideal candidate will hold a college diploma or university degree in biological, environmental science or other relevant discipline. Past experience delivering education programs to diverse audiences is an asset. Strong communication skills in English and French is essential. The

candidate should possess a high degree of computer literacy, including broad knowledge of software programs for word-processing, spreadsheets and statistical analysis. A valid driver's license is required.

The successful candidate will be expected to maintain First Aid and CPR certification and provide Vulnerable Security Check.

Position type: Full-time contract (35-hr/week). Some evening and weekend work is required.

To apply please submit a cover letter and resume, including the names, e-mail and telephone numbers of three references, by Feb 20th, 2019 to:

Dr. Brian Hickey, Research Scientist and Education Program Leader
River Institute
2 St. Lawrence Drive
Cornwall, ON K6H 4Z1

Submit by email to bhickey@riverinstitute.ca

We thank all that apply, however only those selected for an interview will be contacted.